



Exhibition Guide

Exhibition

CONGRESS VENUE

Millenáris, one of Budapest's most significant event venues, which used to be a giant industrial site, offers outstanding features and facilities to host numerous popular international events.

One of the largest recreation parks in Central Europe, with a three-dimensional hanging garden, a cherry tree grove, a forest field pond trio, spectacularly designed solar panels and 355 new trees. The 26,000 square meters Széllkapu increased significantly the green spaces in the capital.

The park features a fish pond surrounded by sunbeds, a programmable water feature with humidifier jets and a digital water curtain from Margit Boulevard.

The Millenáris, beside the Mammut mall in Buda, is a park and building complex with venues for exhibitions, plays, concerts and performances. You'll also find the new National Dance Theatre, which opened in February 2019. The whole location is actually the reconstructed site of the one-time Ganz Works factory complex, and you can still see parts of machinery that were used here.

Congress Organiser:

GUARANT International spol. s r.o.

Českomoravská 19, Prague, 190 00, Czech Republic

Contact person: Mrs. Alena Füllsacková

E-mail: fullsackova@guarant.cz

Mobile Phone: +420 606 905 402

How to get to the Congress Venue

Millenáris is a few minutes' walk away from Széll Kálmán tér, Széna tér, Mechwart Liget. Many buses, subways, trams and night buses run at these transport junctions, and there are also several Bubi docks in these areas.

Distance from the airport: 25 km, distance from city centre: 5 km

Metro: M2

Trams: 4, 6, 17, 56, 56A, 59, 59A, 59B, 61

Buses: 5, 16, 39, 91, 128, 129, 139, 149, 155, 156, R158, 1 91, 291

Night vehicles: tram 6, 916, 922, 956, 960, 990

By car: There are two underground garages in the Millenáris area, which can be accessed from Kis Rókus utca.

Address

1024 Budapest, Kis Rókus utca 16-20, Budapest, Hungary, Building B



Preliminary Exhibition Opening Hours

Wednesday, June 19

09:00 – 18:00

Thursday, June 20

09:00 – 18:00

(Congress reception 17:30 – 19:00 at exhibitors area)

Friday, June 21

09:00 – 14:00

We kindly ask you to follow the exhibition opening times and to make sure that your booth is staffed at all times.

Set-Up & Dismantling

The exhibition area will be available for set up on **Tuesday, June 18, between 08:00 and 22:00.**

(for stands constructed by exhibitors and by our stand builder). Exhibition Decoration – the stands constructed by our stand builder will be ready on Tuesday, June 18 at 17:00. Stand decoration **Tuesday, June 18, between 17:00 – 22:00.**

All materials should be removed from the exhibition floor on **Friday, June 21, between 14:00 and 22:00.** The organizer will not be responsible for any item or material that has not been removed once the event is finished.

Stand Construction during the Congress

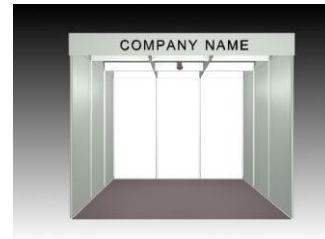
During exhibition days, all stands are to remain in their entirety, no dismantling or removal during this period is permitted. Any special arrangements for build up or break down and removal of exhibits must be made in consultation with the Exhibition manager.

Exhibition Space Information

SHELL SCHEME RENTAL INCLUDES

- rear white wall
- 1 table
- 2 chairs
- fascia with company name in standard letters
- counter

Shell scheme



Stand Equipment

The booths will be built by our supplier:

name: Agla Budapest Bt.

address: Bocskai út 16, 1114 Budapest, Hungary

EU VAT number: HU21984437

Contact person: Joseph Letoha

T:+36 309 047 035

E-mail:info@agla.hu

In case you would like to order extra equipment, graphic please contact directly Mr. Letoha. After confirmation of extras, you will get the invoice from Guarant International s.r.o.

Deadlines for design:

1. Briefing, concept, raw materials are due until 02 April.
2. Logo and company names are due until 02 April.

Deadlines for production:

3. Artworks are due until 31 May.
4. Logo and company names are due until 27 May

Electricity, sockets and adapters

Voltage: 230V/400V AC, 50 Hz

1KW till 3KW – 200 EUR

Do not forget to indicate your electrical connection location on the stand design visualization.

Power supplies will be supplied into your stand via the floor or via the ceiling. Adapters (for 1 phase up to 16A) are required. For other types of plugs (other than basic European), please make sure to bring adapters because these will not be available onsite. Adapters for 3 phase connections are not available and should be brought by exhibitors. For equipment from the USA or elsewhere with 110/120V, a transformer is required to be able to connect to 230V.

Transformers are not available and should be brought by exhibitors.

Important: Supplies will be switched on 30 minutes before and switched off 15 minutes after the official. Exhibition opening hours. 24-hour supplies are available and must be ordered as a separate item to the regular

In case you need more KW please do not hesitate and contact me – fullsackova@guarant.cz

Water Connection

Water connections are not available for this event.

Forwarding Agency

Schenker Official Spedition – for delivery your materials to the booth

Delivery address : Schenker Ltd.

Leshegy street 30. Building DC4- Fairs Dpt.

HU – 2310 Szigetszentmiklós

Contact persons:

Viktoria Csányi, Mobil: +36 30 566 8318, viktoriascsanyi@dbschenker.com

Krisztina Razga, Mobil: +36 30 374 6756, krisztina.razga@dbschenker.com

Andrea Földes, Mobil: +36 30 631 0013, andrea.foldes@dbschenker.com

We strongly suggest to use our general e-mail address:

schenker.expohungary@dbschenker.com

Exhibitor Badges

The exhibitor badges show the individual & company name or company name only. The exhibitor badges provide access to the exhibition area only and refreshments while the exhibition is open.

The extra exhibitor badge costs 490 EUR + VAT. To order the exhibitors badges please contact fullsackova@guarant.cz

Exhibition Plan

The congress organizers have planned the exhibition floor plan in order to maximize the exhibitor's exposure to the delegates. To support this, refreshments will be served mainly in the exhibition area.

If you have any questions or require additional information, please feel free to contact me directly at fullsackova@guarant.cz

Each exhibitor is responsible for his/her own exhibit, packing and construction of the stand. The Exhibition Management company and the local organization committee are not responsible for any possible loss or damage of any equipment, goods or stand whatsoever.

Individual stand security is available for hire, please contact us if you wish to utilize this service.

I look forward to working with you to provide a successful display at the event.

Yours faithfully,

Mrs. Alena Füllsacková

E-mail: fullsackova@guarant.cz, phone: +420 606 905 402.